

ST SAMPSON PARISH COUNCIL

Parish Clerk: Mrs Sue Blaxley

The Hoven
Tredarrup
St Neot
Liskeard
Cornwall
PL14 6PP

E mail: stsampsonpc@gmail.com

15th May 2018

To members of the Council

You are hereby summoned to attend the Annual General Meeting of St Sampson Parish Council in the Village Hall, Golant on Tuesday 22nd May 2018 after the Annual Parish Meeting, for the purpose of transacting the following business.

Members of the public are invited to address the Council for a maximum of 15 minutes at the beginning of the meeting.

Mrs Sue Blaxley
Clerk to the Parish Council

AGENDA

Public participation - a maximum of 15 minutes will be allowed for members of the public to ask questions or comment on matters affecting the Parish.

1. To accept apologies for absence and to sign Declarations of Acceptance of Office
2. Election of Chairman

3. Election of Vice Chairman
4. To confirm the minutes of the meeting held on Tuesday 24th April 2018
5. Declaration of interest in items on the agenda
6. Matters arising from the previous meeting

To receive and consider reports on the action points from the previous meeting;

To receive and consider reports on any other matters arising from the previous meeting

7. To receive the Chairman's Communications
8. To answer any questions from Councillors, previously notified to the Clerk
9. To receive a report from the Clerk
10. To receive reports from -
 - a) Police
 - b) Cornwall Councillor
11. To authorise the signing of orders for payment, including -

Mrs S Blaxley (April 19th 2018 – May 15th 2018 salary/ expenses) - £407.72

Cornwall Council (Rent for car park) - £166.67

Glenn Humphries Landscaping (Grass cutting) - £174.00

HMRC (PAYE income tax/national insurance) - £49.60

BHIB Ltd (Insurance policy renewal) - £542.85

Fowey Harbour Commissioners (Electricity for Boatwatch Hut 1st December 2017 – 27th March 2018) - £55.07

Cormac Solutions (Toilet cleaning – April 2018) - £188.87

South West Water (Water for toilets) - £29.36

12. To receive correspondence from:

- a) Cornwall Council
- b) Others

13. Finance Report

To receive a current financial statement of the accounts and review income, expenditure and budgeting

14. Review of Accounts

To review the accounts for 2017/18

15. Golant Car Park and Toilets

To receive and consider any matters arising relating to the car park and toilets

16. Village Green

To receive and consider a request to hold a tea party on the village green

To receive and consider formulating a policy for commemorative acts

To receive and consider a request to place a memorial bench on the village green

To receive and consider any other matters arising relating to the village green

17. Neighbourhood Plan

To receive and consider any matters arising relating to the neighbourhood plan

18. Highways

To receive and consider any matters arising relating to highways in the parish

19. Footpaths and Benches

To receive and consider any matters arising relating to footpaths and benches in the parish

20. Community Emergency Plan

To receive and consider any matters arising relating to the community emergency plan

21. Data Controllers

To appoint data controllers for the parish council

22. Clerk's Salary

To consider the Clerk's salary for 2018/19

23. Co-option

To receive and consider applications for co-option onto the parish council

24. Date of next meeting

To confirm the date and venue of the next meeting, which will be on Tuesday 26th June 2018

