

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 24TH NOVEMBER 2022 AT 7:15PM IN
GOLANT VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, S Harper, A Van den Broek and M Whell.

Neil Smith
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

None

1. Apologies

The Chairman welcomed everyone to the meeting. Apologies were received and accepted from Councillor D Pugh-Jones

2. To confirm the minutes of the meeting held on Tuesday 26th October 2022

The minutes of the meeting held on Tuesday 26th October 2022, having previously been circulated, were agreed as an accurate record, subject to an addition stating that Councillor C Taylor declared a prejudicial interest in item 17 where it related to Bay 1 of the car park. He did not vote on this matter,

3. Declaration of interest in items on the agenda

Councillors C Taylor said that he undertakes work for the Applicant and the developer of Sunnyside but not specifically relating to the planning application under discussion (PA22/09291).

4. Planning

To receive and consider the following planning application:

PA22/09291 – PA22/09291 – Non material amendment in relation to decision notice PA22/05346 dated 20.09.2022: omit terrace on first floor, decrease size of lantern rooflight to create space for solar panels and move lesser horseshoe roost from attic in rear garden at Sunnyside, Water Lane, Golant

The Chairman said that the proposed amendments involve removing the balcony and flat roofed sitting area from the proposal and relocating the lesser horseshoe roost from the roof to a shed to be built in the garden. Councillor D Johns said that the shed will have to be constructed soon if there are bats currently in existence at the dwelling. It was noted that Martyn Hardy is waiting for a response from the bat expert regarding this matter as the condition imposed on planning permission reference number PA22/05346 states that the bat roost has to be demolished by hand, from the eaves, before 31st October 2022. The Chairman said that he thought the proposed amendments (particularly the removal of the glass screened flat roof area) were an improvement on the previous application. It was proposed by Councillor D Jenkinson and seconded by Councillor A Van den Broek that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

- The Chairman reported that when consideration was given to the planning application for Lantyan House, the parish council requested that conditions be imposed on the planning permission relating to the submission of a traffic management plan and the adherence to the Code of Conduct for contractors (on the Cornwall Council web site). He said that the Case Officer was not convinced that these conditions would meet the relevant tests for the imposition of conditions and has referred the matter to the Senior Officer. The Chairman said that Cornwall Councillor A Virr has confirmed his support for the imposition of these conditions, which seemed to be reasonable.

- Councillor D Johns said that he had compiled a list of activities that take place at the Fisherman's Arms and their frequency and the numbers attending, for submission to Cornwall Council in their consideration of listing the asset as one of community value.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman said that the grant from Cornwall Council for the removal or re-painting of the asbestos on the toilet building has not yet been received and that he will email Caitlin Lord again regarding this matter.

6. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

Chairman's Communications: October/November 2022

1. Email requesting details of the pre-app planning presentation for Paradise Cottage.
2. Email from Developer confirming knowledge of the Christmas Fayre and suggesting a meeting towards the end of November.
3. Email from a Parishioner with various items possibly not able to be addressed in the public session of the previous PC meeting.
4. Email from our solicitor confirming receipt of the signed off "revised footprint" to enable devolution to proceed. Awaiting CC to sign off at their end.
5. Email re: Christmas Fayre and requesting a donation to assist with printing costs. (Missed the publication of the October AGENDA)
6. Email from a parishioner with a photograph of the old post Office wall.
7. Email from a parishioner regarding details of the Old Post Office wall history.
8. Multiple emails re: Construction Method Statement, in preparation for a draft copy to go to Cornwall Council for their consideration.

9. Various emails concerning the revised and proposed annual permit fee for Bay 1.
10. Email received that confirmed that decisions agreed at a PC meeting cannot be reversed within a 6-month period.
11. Acknowledgement from CC that they had received a report concerning worn out road marking and overgrown signs on Water Lane.
12. Email concerning a “conflict of interest” at a PC meeting that needs to be reflected in the minutes.
13. Email received from Cornwall Council looking for panel members for Education Appeals process on school admissions.
14. Email from our Community Link Officer advising of various grants being made available for “climate change” projects.
15. Various emails concerning the ongoing development of a Construction Management Plan and specifically the need to apply “conditions” to planning applications appropriately.
16. Email concerning the need for parking bays to be empty on the night of the Christmas Fayre.
17. Email received from a Parishioner together with the latest AONB Management Plan, which runs to 277 pages. But there are some pages (77 onwards) specifically linked to planning issues.
18. Email from a parishioner concerned about the slippery roads caused by a build-up of wet leaves with a request for Highways to be contacted.
19. Various emails concerning the setting up of a signal in the Boatwatch Hut to generate a link for the proposed new ticket machine.
20. Email received from a parishioner informing the PC that a bench on the Downs is in need of repair.
21. Email requesting contact details of the Developer.
22. Email confirming receipt of a “cleanse report” from Highways about leaves on Water Lane.
23. Email requesting that the parking area and road are clean and tidy for the forthcoming Christmas Fayre.
24. Email from Highways confirming that “street cleaning” is managed by BIFFA who can be contacted via a web site link:
[forms\(cornwall.gov.uk\)](http://forms(cornwall.gov.uk))
25. Confirmation by a parishioner that a recently fallen tree on the Sawmills path had been reported and an acknowledgment received from the Countryside team at CC.

26. Confirmation from our Cornwall Councillor that our draft Construction Method Statement had been forwarded to Planning for their consideration.
27. Email from the CC planning desk about the recently submitted “conditions” requested by the PC for Lantyan House, which they are minded to overturn. But planning are currently in discussion on the matter.
28. Email from concerned parishioner that despite statements to the contrary, there might be power outages by the National Grid.
29. Email from our solicitor confirming that CC have still not signed off the devolved paperwork.
30. Various emails concerning the variable signal from the new router in the Boatwatch Hut. Openreach have been alerted.
31. Various emails concerning the application for Bay 1 permit for the forthcoming year.
32. Update email from the developer confirming that resurfacing of the Saints Way path adjacent to the Cormorant site will commence week commencing 21st November. It will take between 5 and 10 days.

7. To any questions from Councillors, previously notified to the Clerk

None

8. To receive a report from the Clerk

None

9. To receive a report from Cornwall Councillor A Virr

A report (see below) was read out at the meeting:

Construction Standards Plan

I have forwarded your Construction Standards protocol to the senior planner at Cornwall Council planning. I am awaiting their response.

Devolution Assets to Parish Council

I am encouraged that your devolution is nearing completion. Please contact me if there is anything I can do to get this over the line.

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses – 20th October 2022 – 15th November 2022) - £688.41
Cornwall Council (Rent for Car Park – November 2022) - £166.67
Cornwall Pension Fund (Pension Contributions) - £122.87
Corserv Facilities (Toilet Cleaning November 2022) - £200.51
Source for Business (Water for Toilets September and October 2022) - £64.87
Golant Village Hall (Hall Rental for 2022) - £110.00

It was proposed by Councillor D Johns and seconded by Councillor S Harper that all the above orders be authorized for payment. All Councillors voted in favour of this proposal.

11. Finance

To receive and consider a current financial statement of accounts

The Clerk reported that income of £116.98 has been received from Cornwall Council as the PROW grant for 2022/23. She said that the accounts balance at £18,174.17. It was noted that income from the car parking machine for 2022/23 has not yet been deposited in the parish council's bank account and that the Parking firm are to be contacted again.

12. Donation Request

To receive and consider a request for a financial contribution towards Golant Christmas market

The Chairman reported that a request has been received for a financial donation to cover the printing costs for the Golant Christmas market. Councillor D Johns asked what percentage of the takings go to charity. The Chairman said that he did not know but the organizer charges the stallholders for their stalls and this money is donated to the charity. It was proposed by Councillor S Harper and seconded by Councillor A Van den Broek that a donation be made to cover the

printing costs for the market from between £100 and £250 against invoices received. All Councillors voted in favour of this proposal. The proposal was therefore carried.

13. Cormorant Hotel Site

To receive and consider matters arising relating to the Cormorant Hotel site

The Chairman said that he had received an email from the developer, the details are as follows:

- The first 4 owners have moved in at the Cormorant and 3 more will move in next month. This will leave 2 unoccupied houses, which he hopes to complete by the end of December or early January.
- Resurfacing of the Saints Way along the length of the site will start next week and will take between 5 and 10 days, during which the path will remain open. Councillor D Johns said that this path is not part of the development site. Councillor D Jenkinson said that he will seek written confirmation from the Planning Case Officer that whilst upgrading the path is to be applauded, it in no way confers ownership of the path.
- The discarded fence panels will be removed.
- Work to remove the branches of the trees overhanging the car park have commenced.
- The site will be open for permissive access when the development is complete.

The Chairman said that he had written a welcome letter, on behalf of the Parish Council, to the new residents.

14. Devolving Assets from Cornwall Council

To receive and consider matters arising relating to the devolution of assets from Cornwall Council

The Chairman said that a modified footprint of the assets to be devolved has now been received and counter signed. He said that this plan has been attached to the deed of transfer and sent to Cornwall Council. He said that he has written to John Richomme (Portfolio Surveyor) asking when the transfer will be completed. He said that he is waiting to hear from the Rowing Club that they are happy to proceed in accordance with the revised plan.

15. Golant Car Park

To receive and consider any matters arising relating to the car park

- The Chairman said that until the parish council owns the car park, it cannot be re-tarmacked by the parish council. He said that he is concerned about laying a new surface until the rubble and grass have been removed from the edge of the car park. Councillor A Van den Broek said the steel posts and rail need removing prior to re-tarmacking as some of the posts are rusted through and the metal bars are bent. He said that concrete bollards (or similar) could be installed following the tarmacking. Councillor D Jenkinson suggested re-painting the steel posts and rail. Councillors D Johns and M Whell said that a barrier is not necessary as there is a fence between the car park and the railway. It was agreed that Councillor C Taylor would obtain 3 quotations for re-tarmacking and white lining the southern end of the car park for consideration at the December meeting and that Councillors A Van den Broek and C Taylor would discuss cleaning the edge of the car park and the removal of the steel posts and rail.
- In terms of the money from the car parking machine for the 2022/23 season, the Chairman said that he had written to Kevin McManus requesting deposition of the money in the parish council's bank account. He had responded saying that when the machine has been emptied for the final time this season, the money will be duly deposited.

- Councillor D Johns said that he has progressed the cashless parking machine which will cost £3,245 plus VAT plus £800 fitting plus VAT. It was proposed by Councillor D Johns and seconded by Councillor S Harper that the machine be purchased. All Councillors voted in favour of the proposal. The proposal was therefore carried. Councillor D Johns explained that the new machine will be contactless payment only (no cash) and that the BT router has been installed in order to enable it in the absence of a sufficient 4G signal. He said that Flowbird will charge a management fee of £10/month for the new machine and there will be banking fees incurred too. The options for the latter are a variable rate of between 5p and 6p/transaction or a fixed fee which is no less than 8p/transaction. It was proposed by Councillor D Johns and seconded by Councillor D Jenkinson that the fee of 5p – 6p/transaction is the best option. All Councillors voted in favour of the proposal. The proposal was therefore carried. It was noted that the banking fee represents approximately 2.5% of an average tariff of £2. It was concluded that whilst there is a cost involved, paying for parking and receipt of the money will be a much simpler process. Councillor D Johns said that the charges (including BT charges) apply all year, so consideration should be given to all year round charging at a future Parish Council meeting.

16. Public Toilets

To receive and consider any matters arising relating to the public toilets

The Chairman commented that when the parish council acquires the toilet building, consideration could be given to inviting commercial interest for the building. He said that a commercial use would be considered acceptable provided one public toilet remains open or is provided.

17. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground

- Councillor A Van den Broek said that he would look at the D shackles on the swings.
- Councillor C Taylor said that he will complete the work tidying up the village green. He said that 2 benches require removal/replacement. It was agreed that Councillor C Taylor would seek quotations for 2 replacement benches.
- Some discussion took place regarding raising funds for some new play equipment. Councillor S Harper said that she would ask the village hall committee if they would be prepared to assist with this matter. It was noted that the parish council could contribute to the project by, for example, paying for the installation costs of the new equipment and/or preparation of the site for the new equipment.

18. Green Issues

To receive and consider any matters arising relating to green issues in the parish

- Councillor D Johns said that it is worth considering the provision of an electric charging point in the car park.
- He said that “Not Spots” are a national topic of debate and that more money is becoming available to provide solutions for these areas. The Chairman said that he would speak to Cornwall Councillor A Virr regarding this matter.

19. Highways

To receive and consider any matters arising relating to highways in the parish

- The Chairman reported that he had received a request that the leaves be cleared from Water Lane. He said that this request was made to Biffa using (forms (cornwall.gov.uk)). He said that all highways’ issues such as potholes, mud on road etc should be reported via the Cornwall Council’s website.
- The Chairman said that the Community Network Panel is intended as a way of devolving decision making from Cornwall Council. He said that they had a fund in the sum of £32,000 for

- highways improvements (over and above the money Cornwall Council allocates for highways improvements) which has to be bid for by mid December 2022.
- He said the re-surfacing of Water Lane has been scheduled for the year commencing April 2023.
 - Councillors M Whell said that he will undertake an inspection of the salt bins above Water Lane. Councillor C Taylor said that he had inspected the bins from Water Lane into the village and that the only one which requires re-filling is the salt bin at the bottom of Downs Hill by Paradise Cottage. Councillor A Van den Broek said that he would fill this bin with salt.

20. Footpaths and Benches

To receive and consider any matters relating to footpaths and benches in the parish

Councillor C Taylor said that he had undertaken an inspection of the benches on the footpaths and the first bench on the Saints Way requires removal. He said that he would do this. It was agreed that the Chairman would put an item in Golant Pill to say that there is a vacant space in this location for a memorial bench.

21. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 20th December 2022 in Golant Village Hall

The date of the next meeting will be on Tuesday 20th December 2022, commencing at **6:15pm** in Golant Village Hall, Golant. It was noted that the next meetings will be on 28th February 2023 and 28th March 2023 in the Church. These meetings will commence at 7:15pm.

There was no further business, and the meeting was closed at 8:50pm.

ST SAMPSON PARISH COUNCIL MEETING

22nd November 2022

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
5	Email Caitlin Lord re asbestos Grant	DJ
13	Email Planning Case Officer regarding ownership of Saints Way through Cormorant site	DJ
15	Devise plan of action for edge of car park and removal of post/rail	AVB/CT
17	Obtain quotations for replacement benches	CT
17	Repair D shackles on swings	AVB
17	Complete tidy up of village green	CT
18	Email CC A Virr regarding 'Not Spots'	DJ
19	Inspect salt bins above Water Ln	MW
19	Fill salt bin by Paradise Cottage	AVB
20	Remove bench on Saints Way	CT