

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 20TH DECEMBER 2022 AT 6:15PM IN
GOLANT VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, M Whell, D Pugh-Jones and S Harper (from 7:10pm).

Fayre Hardy
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 6:15pm.

Public Participation

Fayre Hardy said that the proposed works to the shed on the north side of the Pill will require planning permission as the site lies within an AONB. She said that she will inform the owner. She asked if a working party could be arranged to tidy up the area to the rear of the toilet and railings in the car park and to remove the bin belonging to Sawmills. The Chairman said the latter is supposedly being moved by the owners. Councillor D Johns suggesting moving the bin to the parking spaces belonging to Sawmills. The Chairman said that Councillors C Taylor and A Van den Broek intend to tidy the area to the rear of the railings and public toilet. Fayre Hardy asked if the income from the car parking machine has been received. The Clerk confirmed that the money has been received into the parish council's bank account. Fayre Hardy queried whether expenses likely to be incurred from the devolvement of the car park and toilets have been included in the budget.

1. Apologies

The Chairman welcomed everyone to the meeting. Apologies were received and accepted from Councillor A Van den Broek and from Councillor S Harper for her late arrival at the meeting.

2. To confirm the minutes of the meeting held on Tuesday 23rd November 2022

The minutes of the meeting held on Tuesday 23rd November 2022, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

Councillors C Taylor declared a prejudicial interest in item 9 on the agenda.

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

- The Chairman said that he had emailed Caitlin Lord regarding the asbestos grant for the public toilet building and a grant of £1,200 has been awarded to the parish council.
- He said that he had emailed the Planning Case Officer regarding ownership of the Saints Way above the Cormorant site who has advised that the path is part of the Saint's Way and is a PROW. However, the land underneath the ground can be owned by someone else but this is academic as owing to its highway status, obstructing it is an offence. It was noted that the plan for the redevelopment of the Cormorant Hotel site which was submitted with the planning application did not include the footpath. Councillor D Johns said that he has concerns that if the developer obtains the land to the west of the path, they could claim a right of access if they believe they own the path.
- It was noted that a plan of action for the edge of the car park and removal of the post/rail fence has not yet been actioned and that Councillor C Taylor has not yet obtained quotations for replacement benches. These actions will be carried over and reported at the next meeting. It was also noted that Councillor A Van den Broek is to repair the D shackles on the swings, which he has obtained.
- Councillor C Taylor reported that he had tidied up the village green.

- The Chairman explained that he had emailed CC A Virr regarding “Not Spots “which resulted in correspondence from Steve Double who said that there is nothing the signal providers can do in this respect for the parish. Councillor D Johns said that he would investigate the cost of installing a mobile repeater unit which could be sited on the other side of the river where there is a good mobile phone signal. The Chairman said that he would speak to the landowner about the possibility of installing a mobile repeater unit on his land.
- Councillor M Whell said that he had inspected and re-filled the salt bins and that he has ordered a 500kg bag of road salt which he will use to top up the bins.
- Councillor C Taylor said that he has yet to remove the bench on the Saints Way.

To receive and consider reports on any other matters arising from the previous meeting

- The Chairman said that the parish council has asked for a condition to be imposed on the planning permission for Lantyan House asking the contractors to comply with Cornwall Council’s “Contractors Code of Conduct”. As a result, the Case officer provided a list of conditions but these omitted “noise control”, “adherence to the NDP” and the provision of a “contact telephone number for the developer”. The Chairman said that he has asked for these matters to be included in the conditions but has not yet had a response from the Case Officer.
- The Chairman said that the Fishermans Arms has now been re-listed as an asset of community value.
- It was also noted that the development at Sunnyside has commenced and that the roof is being removed but, as yet, no bat roost has been provided in the garden, as far as we know?
- Councillor D Johns said that two planning applications remain pending since summer 2022. The Chairman said that he would ask Cornwall Councillor A Virr to look into this matter.

5. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

1. Email re cutting the Village Green
2. Multiple emails about devolvement with our solicitor
3. Multiple emails re: Broadband in the Boathut
4. Email from Community Link Officer re: Warm Hubs
5. Email re: speed test of the Broad band connection at the Boathut
6. Multiple emails with the developer and an update on progress
7. Copy email re: boundary discussion between developer and Driftwood House
8. Various emails re: Annual parking permit for Paddle Cornwall SUP
9. Request for financial support for on-costs for Christmas Fayre
10. Email received at the Boatwatch hut for BT invoice
11. Email re: licence for removal of bats at Sunnyside
12. Email received re: correcting house name on the village map
13. Report of overflowing water from the outlet by the Gallery
14. Request for a village map received from a new resident
15. Email received re: poor mobile signal in the village
16. Email received about the accumulation of debris (mud and leaves on the verge of Church Hill)
17. Request sent to BIFFA on the above issue
18. Receipt of Port Users Group minutes
19. Email received about a disagreement with a cyclist on the Saints Way, refusing to acknowledge "non cycling" rules
20. Multiple emails to "planning" to follow up the 'conditions' re: Lantyan House
21. Copy of original email re: plans to refurbish a shed on the north end of the Pill
22. Contact with Highways to describe the way to complete an "Expression of Interest" form for inclusion in the next round of grants
23. Reply from Andy Virr , confirming that he was to speak with our MP (Steve Double) about poor mobile signal in our area.
24. Follow up email regarding cycling on the Saints Way.

25. Confirmation from our Community Link Officer, that we will receive a grant to cover the cost of painting over or removing asbestos in the toilet block building.
26. Email received from a parishioner outlining the plan by Cornwall Council to raise the issue of council tax on 2nd homes
27. Multiple emails re: devolvement **which has been confirmed!**
28. Email received to include one more name correction on the village map
29. Email received to confirm that devolvement was legally completed on December 7th. Invoice to follow.
30. Probably the last remaining change to village house names before going off to the designer.
31. Email confirmation re change of date and time for the next PC meeting in the village hall
32. Email received about a grit bin being empty
33. Email received that grit bins had been replenished
34. Formal receipt of a grant award letter re: toilet block asbestos works
35. Call received re: brambles on the side of the road by Jim Russel's house
36. Call received suggesting that signs in the car park (re: private parking) are putting people off parking there?
37. Email received re: possible funding opportunities for "levelling up agenda across Cornwall
38. Reply from Steve Double about difficulty in obtaining a better mobile phone signal
39. Email about some "dumping" (tyres and an old trailer) by the sheds on the pill and in the turning circle

The Chairman said that he had circulated a document to all councillors inviting bids for funding to drive good growth in communities. He said this would be applicable to the public toilet building but the closing date for applications is the end of January 2023. This is insufficient time to collate a bid. He said that he would email the 'community levelling up team' at Cornwall Council to ascertain if an extension of time to submit a bid could be granted.

6. To any questions from Councillors, previously notified to the Clerk

None

7. To receive a report from the Clerk

None

8. To receive a report from Cornwall Councillor A Virr

A report (see below) was read out at the meeting:

Devolution

Good news regarding the final devolution of the car park assets to St Sampson Parish Council.

Thanks to everyone for their hard work and patience regarding this.

Influenza A

We are seeing a high number of Influenza A cases in the community and the acute hospitals. Please take up the offer of vaccination.

Construction Method Statement

I will arrange a meeting with Gavin Smith in the early new year to feedback on the construction method statement proposal.

Thanks

Thanks to all the tireless work of the Parish Councillors over the past year. Your work is very much appreciated by your residents and Cornwall Council. Thank you.

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses – 16th November 2022 – 13th December 2022) - £586.98

Cornwall Council (Rent for Car Park – December 2022) - £166.67

Cornwall Pension Fund (Pension Contributions) - £101.39

Corserv Facilities (Toilet Cleaning December 2022) - £200.51

Chris Taylor (Strimming Village Green) - £326.00

Stephens Scown (Legal fees for Devolvment) - £4,269.00
Carol Gabb (Jubilee items) - £58.82

The Chairman said that he had received a complaint to the effect that works were needed to the village green which he unilaterally authorised Councillor C Taylor to undertake. He said that the Clerk has advised that any expenditure has to be authorised at a parish council meeting and that councillors cannot be paid for undertaking work in the parish unless those works are part of an approved contract authorised by the parish council. Councillor Van den Broek is to establish contracts for village work of this nature, going forward.

It was proposed by Councillor D Johns and seconded by Councillor M Whell that all the above orders be authorized for payment. All Councillors voted in favour of this proposal except for Councillor C Taylor, who having previously declared an interest, abstained from voting.

10. Finance

To receive and consider a current financial statement of accounts

The Clerk reported that income of £12,951.30 has been received from the car parking machine for the 2023 season. She said that the accounts balance at £29,371.00.

11. Precept

To agree the precept for 2023/24

It was noted that figures detailing the end of year accounts for 2022/2023, the current year's Precept, the Income and Expenditure as at 31st October 2022 and an estimation of expenditure until 31st March 2023 had been circulated prior to the meeting plus figures detailing a draft proposal for the Precept for 2023/2024.

The Chairman said that the precept is calculated on the predicted gap between income and expenditure, which is estimated to be £4763 in

2023/24. He explained that as an example: In his own case, and assuming 138 households in the Parish, then the increase for him would be around 4.6% or a total of £34.50/household. However, he said that different banded properties would have a larger or smaller increase. Increasing the precept from this year's precept of £3946 to £4763 would represent a 20% increase on last year's figure. Considerable discussion took place whether the precept should be increased and by how much. It was agreed that the precept should be raised within the parameters which Cornwall Council use in setting Council Tax and that they have increased this by 4.99%. It was agreed to cover any deficit from current reserves. It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the precept be increased by 4.5% making the precept for 2023/24 £4,124. All Councillors voted in favour of this proposal. The proposal was therefore carried.

12. Cormorant Hotel Site

To receive and consider matters arising relating to the Cormorant Hotel site

The Chairman said that he had received an email from the developer, the details are as follows:

- Resurfacing of the Saints Way across the length of the site has been completed.
- The village maps will be collected from the pub and distributed to the new residents.
- The welcome letter from the parish council has been emailed to the new residents.
- The site will be open for permissive access when the handrail for the footpath is complete.

13. Devolving Assets from Cornwall Council

To receive and consider matters arising relating to the devolution of assets from Cornwall Council

The Chairman said that devolution was completed on 7th December 2022.

14. Golant Car Park

To receive and consider a request for access across the car park for building works

The Chairman explained that the new owner of the smaller of the two sheds on the north side of the Pill intends to undertake some refurbishment works for which he requires access across the car park which is owned by the parish council. Councillors agreed that the request to cross the car park be agreed but this does not confer rights for use of the car park by builders' vehicles and that the footpath at the far end of the car park must not be obstructed. Councillor D Pugh Jones said that a caveat should be added to this agreement stating that any damage to the car park as a result of this access should be repaired.

To receive and consider quotations for re-tarmacking and white lining of the car park

Councillor C Taylor said that he was still waiting for the last of the three quotations.

To receive and consider any matters arising relating to the car park

The Chairman thanked Councillor D Johns for his hard work in progressing the cashless parking machine. Some discussion took place as to when the day and night time tariffs should start and end. It was agreed that the day tariff should start at 8am and the night tariff end at 10am. However, it was agreed that if overlapping tariffs are not possible, the tariffs would start and end at 9am. Councillor D Johns said that he would liaise with the company regarding this matter. The Chairman said that parish councillors need to be mindful of the additional costs involved with the new parking machine when setting the car parking charges in the future: cost of BT line, modem, data management and transaction costs.

The Chairman said that the owner of Oakenhurst has asked if it would be possible to use the wifi signal directly from the new router in the Boatwatch Hut. It was proposed by Councillor D Johns and seconded by Councillor S Harper that the owner of Oakenhurst be offered use of the wi fi signal at a cost of 50% of the BT invoice (invoiced quarterly by the parish council) for an initial trial period of 3 months (to ensure no drop in signal strength for the ticket machine) and that in the event the property becomes a holiday let, this agreement be relinquished. All Councillors voted in favour of the proposal. The proposal was therefore carried.

15. Public Toilets

To receive and consider any matters arising relating to the public toilets

It was agreed that Councillor D Johns would circulate a Maurie Mail saying that the parish council is considering the use of the toilet building as a kayak store and inviting comments and/or alternative ideas.

16. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground

Councillor S Harper said that the village hall committee would be prepared to assist with raising funds for the playground project. It was agreed that the fund raising would be launched at the end of January 2023 using Maurie Mail and an article in Golant Pill and a photo shoot at the playground with local children. It was agreed that the fund raising would continue until 31st August 2023 at which time, the parish council will purchase the equipment it can afford based on the monies raised plus the grant from Imerys. It was agreed that the decision on the final design of the playground will be made by the parish council.

17. Green Issues

To receive and consider any matters arising relating to green issues in the parish

None

18. Highways

To receive and consider any matters arising relating to highways in the parish

The Chairman said that CNP's (Community Network Panels) are intended as a way of devolving decision making from Cornwall Council. He said that they had a fund in the sum of £32,000 for highways improvements (over and above the money Cornwall Council allocates for highways improvements) which has to be bid for by mid December 2022. He said that he has submitted a bid (an Expression of Interest) for improvements to the Castledore junction with the main Fowey road.

19. Footpaths and Benches

To receive and consider any matters relating to footpaths and benches in the parish

Councillor D Johns said that he had received a complaint that the Sawmills bridge handrail has fallen off. Councillor C Taylor said that he had received a complaint that the footpaths on the upper Downs paths need re-widening.

Councillor D Johns said that he had received formal notification that the path from Torfrey to Lanheniot is now recognised as a restricted right of way.

20. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 28th February 2023 in St Sampson Parish Church . Please note: No meeting in January.

The date of the next meeting will be on Tuesday 28th February 2023, commencing at 7:15pm in **St Sampson Parish Church, Golant.**

There was no further business, and the meeting was closed at 8:30pm.

ST SAMPSON PARISH COUNCIL MEETING

20th December 2022

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
4	Devise plan of action for edge of car park and removal of post/rail	AVB/CT
4	Obtain quotations for replacement benches	CT
4	Repair D shackles on swings	AVB
4	Remove bench on Saints Way	CT/MW
4	Investigate cost of mobile repeater unit and speak to landowner on the opposite side of the river	D Johns/DJ
4	Ask CC A Virr to investigate long standing pending planning applications	DJ
5	Ask for time extension for submission of grant application for toilet building	DJ

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Send out Maurie mail re
Kayak rack in toilet building

D Johns