

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD
ON TUESDAY, 28TH APRIL 2026 AT 7PM IN GOLANT VILLAGE
HALL, GOLANT**

Present: Councillors C Taylor, N Smith, C Gabb and D Bonsall .

Kylie Lambert
Sue Blaxley (Parish Clerk/RFO)
Cornwall Councillor Ian Wilson

Public Participation

Kylie Lambert spoke in respect of planning application PA26/02351 - Proposed demolition of existing garage and partial demolition of later additions to the dwelling, alterations and construction of new domestic extension and garage, plus associated works at Penquite Lodge, Golant. She explained that they are currently living in one room and that only one other room in the house has been refurbished. She explained that a lot of the original features in the house have been destroyed but they intend to retain as much of the original as possible. She said that the existing flat roofed extension will serve as a link to the proposed new extension which will be modern in design. She said that the new extension will serve as living space. In addition, she explained that a front door will be created in the main house and the existing garage on the site will be demolished and replaced with a new garage to the side. Kylie Lambert said that the new garage will be constructed of bronze coloured metal.

Neil Smith spoke on behalf of Fayre Hardy who commented that in her public participation in February 2026, the minutes failed to mention that resurfacing of School Hill and Church Hill has been discussed by the parish council since 2023.

1. Apologies

Apologies were received and accepted from Councillors S Hubner and P Meredith.

**2. To confirm the minutes of the meeting held on Tuesday 24th
March 2026**

The minutes of the meeting held on Tuesday 24th March 2026, having previously been circulated, were agreed as an accurate record.

5. Declaration of interest in items on the agenda

Councillors C Taylor and D Bonsall declared an interest in item 11 on the agenda and Councillor C Taylor declared an interest in item 17 where it related to signage on the village green.

6. Planning Application

To receive and consider the following planning application:

PA26/02351 - Proposed demolition of existing garage and partial demolition of later additions to the dwelling, alterations and construction of new domestic extension and garage, plus associated works at Penquite Lodge, Golant.

It was noted that councillors had examined the planning application on Cornwall Council's online planning portal and were familiar with the site. Councillor N Smith said that there are no public comments on Cornwall Council's Planning portal. It was proposed by Councillor C Taylor and seconded by Councillor N Smith that the application be supported. All councillors voted in favour of the proposal. The proposal was, therefore, carried.

7. Matters arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

- Councillor N Smith reported that AVB has not yet provided a quotation for works to improve the parking area on the village green. It was agreed that this matter would be removed from the action list as this work was not included in this year's budget.
- It was reported that Councillor S Hubner had arranged a site meeting to discuss the anomaly of the signage at Torfrey Crossroads.
- Councillor D Bonsall reported that he has included the emergency numbers provided by Cornwall Council in the Emergency Plan
- Councillor D Bonsall reported that he has circulated the draft document storage policy. He explained that it requires some minor

amendments and he will recirculate the document for discussion at the next meeting of the parish council.

- In the absence of Councillors P Meredith and S Hubner, it was not known whether their action points had been completed.
- The Clerk reported that she had circulated an example of the frequently asked questions page provided by Western Web to all councillors.
- Councillor D Bonsall reported that it would cost approximately £250 to purchase equipment which would power the router and telephone line in the Village Hall in the event of a power failure. It was agreed that this matter will be discussed at the next meeting of the parish council.
- The Clerk reported that she had contacted holders of Village Green parking permits explaining that their permits are no longer valid
- Councillor C Taylor reported that he has contacted Rachael Tatlow who informed him that Cornwall Council has no plans to resurface School Hill in 2025/26. He said that she has arranged for the street sweeper to sweep the road to clean up the loose asphalt.

To receive and consider reports on any other matters arising from the previous meeting

None

7. To receive the Chairman's Communications

To receive and consider matters of particular concern raised by parishioners and which are not included as agenda items

The Chairman reported that any communications he has received will be reported under the relevant agenda items.

8. To answer any questions from Councillors, previously notified to the Clerk

None

9. To receive a report from the Clerk

None

10. To receive a report from the Cornwall Councillor

Cornwall Councillor Ian Wilson reported as follows: “There is very little to report this month, other than I have had meetings with Cormac to discuss the current issue of potholes and road repairs and it appears progress is now being made in catching up with the backlog after the storms now that the weather has substantially improved. I have had meetings with the Police over the ongoing anti-social behaviour around our division and they are in the process of formulating a way forward”.

11. To authorise the signing of orders for payment, including –

Mrs S Blaxley (Salary and Expenses) - £446.49
Cornwall Pension Fund (Pension Contributions) - £82.53
Source for Business (Water for Toilet) - £31.92
Flowbird Smart City (Car Parking Machine) - £12.43
David Bonsall (Waymarker Signs) - £180.60
Cornwall Landscaping (Works under Extended LMP Grant) - £15,000
Cynthia Tabb (Public Toilet Cleaning) - £208.00
Simon Hubner (Toilet Rolls) - £107.58
Cornwall ALC (Annual Subscription) - £257.56
CT Gardens (Grass Cutting) - £110.50
Cornwall Drains (Foul lines cleaning in public toilet) - £168.00
Flowbird Smart City (Car Parking Machine) - £46.20

DIRECT DEBITS – MARCH 2026

British Telecom (Car parking Machine) - £96.23
AIBMS (Car Parking Machine) - £29.61
Intuit Ltd (Quickbooks) - £86.40
British Gas (Electricity for Toilet) - £35.96
Unity Trust Bank (Bank Charges) - £7.00

It was proposed by Councillor C Gabb and seconded by Councillor N Smith that the above orders be authorised for payment. All councillors voted in favour of the proposal, except for Councillors D Bonsall and C Taylor, who having previously declared an interest, abstained from voting. The proposal was, therefore, carried.

Some discussion took place regarding the late payment, in terms of the contractual agreement, to Cornwall Landscaping. The Clerk explained that, in the absence of a formal resolution authorising the payment,

payment could not be made until this meeting. It was agreed that the Clerk would provide details of the money generated from parking permits in 2025 compared to 2026.

12. Finance

To receive and consider the current statement of accounts

The Clerk reported that income in the sum of £524.25 had been received from the car parking machine and £1210 from income generated by parking permits. She said that the accounts balance at £14, 250.67.

13. Policies

To receive and consider the following policies:

Health and Safety Risk Assessment and Policy

Councillor D Bonsall said that he would circulate these documents to councillors for discussion at the next meeting.

The Chairman thanked Councillor N Smith and D Bonsall, on behalf of the parish council, for his hard work in drafting this documentation.

14. Golant Car Park

To receive and consider any matters arising relating to the car park

Councillor D Bonsall reported that income from the car parking machine was down approximately £300 in April 2026 compared to April 2025. He said that 30% of the income from the car park comes through Just Park. Councillor D Bonsall said that he will inform Alliance Parking that the car parking permits are a different design this year. Councillor N Smith said that there appears to be some confusion regarding the name of the car park, with some referring to it as “Quay” and others referring to it as “Halt”. Councillor D Bonsall said that he would change the name of the car park to “quay” on the Just Park app.

15. Public Toilet

To receive and consider any matters arising relating to the public toilet

None

16. Kayak Storage Facility

To receive and consider any matters arising relating to the kayak storage facility

None

17. Village Green and Playground

To receive and consider renovation of the human sundial

Councillor N Smith explained that parishioners wish to see the human sundial renovated. Councillor C Taylor said that it needs resetting on a more permanent basis. It was agreed that this is a good idea in principle but the parish council would require a firmer proposal and a proposed budget for the works.

Councillor C Taylor, having previously declared an interest, left the meeting during discussion of the following item.

To receive and consider a request to erect an advertising sign on the village green

Councillor N Smith said this was a request from the publican to erect an advertising sign for the pub on the Village Green. It was noted that there are already 3 A4 posters on the Village Green advertising the pub. In addition, the publican has asked if a notice board could be erected on the Village Green. Councillor N Smith said that this would require Advertisement Consent which would cost between £100 and £400 which has not been accounted for in the budget. It was unanimously agreed that there are already enough signs on the Village Green advertising the pub.

Councillor C Taylor returned to the meeting.

To receive and consider any other matters relating to the Village Green

Councillor N Smith said that grass cutting was excellent. He said that he has placed the bench over the rabbit hole but this does require filling in. He said that picnic bench number 30 is unsafe. It was proposed by

Councillor N Smith and seconded by Councillor C Taylor that picnic bench number 30 be disposed of. All councillors voted in favour of the proposal. The proposal was, therefore, carried.

18. Highways

To receive and consider any matters arising relating to highways in the parish

Councillor C Taylor reiterated that Cornwall Council has confirmed that School Hill/Church Lane will not be resurfaced in this financial year. He said that he will seek a timeline from Cornwall Council on the resurfacing of Church Hill. It was agreed that the speed limit signs going out of the village are very confusing. Councillor N Smith said that Cornwall Council has a funded scheme in which most areas with a 30mph speed limit will be reduced to 20mph although it is acknowledged that not all roads are suitable for a 20mph speed limit. It was proposed by Councillor D Bonsall and seconded by Councillor C Gabb that Councillor N Smith reviews and reconfigures the speed limits in Golant for presentation to Cornwall Council. It was agreed that the aim of this is to have a 20mph speed limit to Torfrey Crossroads coming out of the village with a short 30mph buffer speed limit west of that. All councillors voted in favour of the proposal. The proposal was, therefore, carried.

It was noted that the proposal to use glyphosate for weed spraying is on hold by Cornwall Council. Councillor N Smith said that he was attempting to obtain a treatment plan for Golant.

Councillor C Taylor reported that landowners on Water Lane are receiving letters from Cornwall Council asking them to cut the hedges and trees which are overhanging the highway.

19. Footpaths and Benches

To receive and consider any matters arising relating to footpaths and benches in the parish

Councillor D Bonsall reported that he and Councillor S Hubner had completed the new signage on the Saints Way. He said that an additional sign is required at the stone stile to indicate to walkers that they need to go over the stile and walk through the potato field. In addition, he said that an additional way marker is required on the path from Castledore to Torfrey.

Some discussion took place regarding the benches on the Downs. It was noted that some of them were donated and that none remain on the asset register. In addition, it was agreed that some are obsolete due to the change in the management of the Downs. Councillor C Taylor said that he would identify sites on the Downs for new benches.

23. Co-option

To receive and consider applications for co-option onto the parish council

None

25. Date of next meeting

To confirm the date and venue of the next meetings on Tuesday 26th May 2026 with the Annual Parish meeting commencing at 7pm, followed by the meeting of the parish council, which will be the AGM, in Golant Village Hall.

The date and venue of the next meetings was confirmed as Tuesday 26th May 2026 commencing at 7pm in Golant Village Hall.

The meeting was closed at 8:20pm.

ST SAMPSON PARISH COUNCIL MEETING

28th April 2026

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>by Whom</u>
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7	Purchase grit/salt	PM
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7	Chase non-payers of kayak storage facility	SH
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7	Terminate cleaning contract with APS	PM
7	Number kayak racks	SH
7	Provide additional kayak racks	SH
11	Provide data on income generated from car Parking permits in 2025 and 2026	SB
14	Inform AP of new design for parking permits	DB
14	Change Just Park name of car park to “quay”	DB
22	Identify sites on Downs for replacement Benches	CT