

ST SAMPSON PARISH COUNCIL

www.stsampsonparishcouncil.gov.uk

Parish Clerk: Mr Neil Smith
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14th September 2026

Members of the Council are hereby summoned to attend the meeting of St Sampson Parish Council on **Tuesday 22nd September 2026 at 7pm** in the Village Hall, Golant, for the purpose of transacting the business on the Agenda below.

Members of the public are welcome to attend and are invited to address the Council during the 15 minutes Public Participation at the beginning of the meeting.

All Council meetings are recorded.

Neil Smith, Clerk to the St Sampson Parish Council

AGENDA

1	Apologies of absence to receive any apologies
2	Declaration of Interests in items on the Agenda to receive any declarations of interest and to resolve to grant any dispensations where appropriate
3	Council meeting minutes: Tuesday 28 th July 2026 (minute reference:) a) to resolve that the minutes of the meeting of the Council (as above), having been previously circulated, be taken as read and approved b) to receive reports on the action points previously circulated and note c) to note any other matters arising from the previous meeting
4	Cornwall Councillor's report to note as above
5	Planning to receive consultation response requests and to resolve a response: PA26/05208 – Proposal: Remodel and construction of single storey extensions to previously converted barn to provide additional bedroom and larger living areas at The Barn Bellscat Farm Golant Fowey to note recent decisions of the planning authority: PA26/04036 - Proposal: Change of use from self catering holiday unit to residential at Coach's Rest Penquite Farm Golant Fowey - Approved with conditions
6	Chair's Communications to receive a verbal report and consider matters of particular concern raised by Parishioners not included elsewhere as Agenda items.
7	Clerk's report a) to answer any questions from Councillors, previously notified to the Clerk

	b) to consider parishioner request for Councillor email addresses to be displayed on the website c) to resolve to approve request to purchase a subscription for HiNoter app to record, transcribe and summarize meetings to facilitate the preparation of minutes d) to receive and consider request from CC for SSPC's Employer Pension Discretions Policy which needs updating, and resolve a course of action. e) to receive the External Auditor's report for 2025/26 and consider any comments or minor amendments
8	<u>Finance</u> a) to receive a report from the RFO and consider the current statement of accounts b) to consider and resolve to grant the RFO the authority to move funds between current/deposit accounts as they deem necessary c) resolve to review Financial Regulations to facilitate electronic payments d) to note receipt of precept payment from Cornwall Council of £3812.50
9	<u>Schedule of Payments</u> to resolve to approve above (details to follow).
10	<u>Staffing Sub Committee</u> to receive verbal report on progress of the drafting of Staffing Committee Terms of Reference, and the Staff Recruitment and Selection Policy and Procedure
11	<u>Neighbourhood Plan</u> to receive and consider matters arising relating to the Neighbourhood Plan
12	<u>Village Green Usage</u> to receive and consider requests to use the Village Green and resolve responses
13	<u>Highways</u> to receive and consider any matters arising relating to highways in the Parish
14	<u>Reports from Cllrs on internal groups/projects</u> to receive verbal reports if applicable from Cllrs on areas of assigned responsibility a) Golant Holt Car Park b) Public Toilet Kayak Storage facility c) Footpaths and benches d) Village Green and Playground

15	<u>Reports from Council representatives to outside bodies</u> to receive verbal reports if applicable from Cllrs representing the Council on other bodies (e.g. Village Hall, CAP etc). In particular: to consider and resolve to approve Cllr Carol Gabb becoming the Council's representative on the Village Hall Management Committee in place of Cllr Neil Smith
16	<u>Co-option</u> to receive and consider applications for co-option onto the Parish Council and resolve responses.
17	<u>Date of next meeting</u> to note date and venue of the next meeting on Tuesday 27th October 2026, in Golant Village Hall commencing at 7pm.
18	<u>Public Bodies (Admissions to Meetings) Act 1960</u> to resolve that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: None.